



<b>Report to:</b>	Development Committee
<b>Subject:</b>	Quarterly Financial Report – Quarter 2 2013/14
<b>Date:</b>	19 November 2013
<b>Reporting Officer:</b>	John McGrillen, Director of Development, ext 3470
<b>Contact Officers:</b>	David Orr, Business Support Manager, ext 3502

<b>1</b>	<b>Relevant Background Information</b>
1.1	The Strategic Policy and Resources Committee agreed on 18 June 2010 that: <ul style="list-style-type: none"> <li>- the Council would produce financial reporting packs for the Strategic Policy and Resources Committee and each Standing Committee on a quarterly basis</li> <li>- the Budget and Transformation Panel would receive monthly financial updates if there were any significant issues to report.</li> </ul>
1.2	The reporting pack (Appendix 1) contains a summary dashboard of the financial indicators and an executive summary explaining the financial performance of the Development Committee in the context of the financial performance of the overall Council. It also provides a more detailed explanation of each of the relevant indicators covering the year to date and forecast financial position at the year-end.
1.3	The style and layout of the reporting pack reflect much of the discussion and feedback arising from the Members' financial training at the end of September 2010. As we previously advised the Committee, we will continue to develop the style and contents of the reports in liaison with Members.
1.4	Central Finance and our departmental management team have worked together to develop the information contained within this financial reporting pack.

<b>2</b>	<b>Key Issues</b>
2.1	<u>Current and forecast financial position 2013/14</u> The Development Department is over spent by £27,581, or 0.3%, of its net budgeted expenditure of just over £10.8 million at the end of Quarter Two.
2.2	Economic Initiatives and International Development (EIID) is over budget by £20,026 (0.6%), City Events and Venues is over spent by £545 (0.02%) and Directorate is over spent by £20,426 (1.2%), while Community Services is under

	<p>budget by £13,415 (0.5%) at the end of Period 6.</p> <p>2.3 There are five areas that give rise to the current overall £28k (0.3%) over spend within the Department at the end of Period 6. These are as follows:</p> <ol style="list-style-type: none"> <li>1. There is reduced income of £55k. This comprises of a £119k reduction within EIID due to the profiling of the programmed spend and there being less matched funding in the first half of the financial year. This is then offset by increased income within City Events and Venues of (£64k) in relation to WPFPG.</li> <li>2. An over spend in employee costs of £42k is made up of overspends in Directorate £30k, Community Services £15k and City Events and Venues £64k which relates to temporary posts and increased use of casual staff for events such as WPFPG. This is then offset by an under spend in EIID of (£67k) as a result of vacant posts.</li> <li>3. An under spend of (£36k) in premises costs, which mainly reflects lower than planned spend within the Markets and smaller under spends in Community Services- this relates to profiling and will self correct in the financial year.</li> <li>4. Within supplies and services, there is a total under spend of (£21k) which relates to Community Services and EIID, and is a result of profiling variances.</li> <li>5. Under spends totalling (£13k) relates to reduced transport costs within Community Services as a result of decreased usage of buses- (£7k), and a further (£6k) within subscriptions and grants in Directorate in relation to profiling.</li> </ol> <p>2.4 It is currently forecast that the Development Department will be under spent by £28.5k (-0.1%) at the year-end.</p> <ul style="list-style-type: none"> <li>- Community Services is forecast to be £54.5k (-1.0%) under budget at year-end.</li> <li>- Economic Initiatives is forecast to be £50k (-0.8%) under budget at the year- end.</li> <li>- Directorate is forecast to be £26k (0.7%) over budget at the year-end.</li> <li>- Finally, the City Events and Venues Section are forecast to be £50k (1.3%) over budget at the year-end.</li> </ul> <p>2.5 The Department will continue to monitor the variance between actual and budgeted expenditure during Quarter Three.</p> <p>2.6 The financial reporting pack contains more detail on both the overall Council position and the financial performance in each of the Services within the Development Department.</p>
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<b>3</b>	<b>Resource Implications</b>
3.1	There is a year-to-date over spend of £28k at the end of Period 6. However, the forecast is that the Department will be under spent by £28.5k at the 2013-14 year-end.

<b>4</b>	<b>Equality and Good Relations Considerations</b>
4.1	There are no specific equality and good relations considerations attached to this report.

<b>5</b>	<b>Recommendations</b>
5.1	Members are recommended to note the above report and associated financial reporting pack.

<b>6</b>	<b>Decision Tracking</b>
There is no decision tracking attached to this report.	

<b>7</b>	<b>Documents Attached</b>
Appendix 1 - Financial Reporting Pack	